## St. Mary's 200 Club Rules

- 1. The name of the club is St Mary's Church 200 Club, (the Club), regardless of the number of members.
- 2. The objective of the club is to raise funds for St Mary's Catholic Church, Knaresborough. The Church receives the proceeds after the deduction of prize money and expenses.
- 3. The club is registered with Harrogate Borough Council as a small lottery and will be run by an appointed person, to be known as the Administrator, on behalf of St Mary's Catholic Church, Knaresborough.
- 4. The club is open to all parishioners of St Mary's and their friends and families. All members must be aged 16 and over.
- 5. The accounts for the club will be finalised at the end of St Mary's Church financial year and audited by the finance committee treasurer.
- 6. Membership costs £2.00 per number, per month and may be paid annually, quarterly or monthly. Members may have more than one number.
- 7. New members are required to complete an application form for the Administrator and a mandate form for their bank to set up a standing order. These forms are available in the Atrium at St Mary's. A number will be allocated on receipt of both the application form and the first payment.
- 8. Members are eligible for the monthly draw providing their subscription is up to date. The monthly draw takes places at the end of each month with total prize money of £100.00.
- 9. To be eligible for the Grand Christmas Draw, members need to have paid twelve monthly contributions prior to the draw, i.e.from January to December. The Grand Christmas Draw will take place in December with total prize money of £1,000.00.
- 10. Winners are notified by post. Results are published in the bulletin, the website and displayed on the atrium notice board.
- 11. Unless the administrator is otherwise advised, a member is deemed to have left the club if their renewal remains unpaid for three months.
- 12. Members wishing to cancel their subscription should do so in writing giving one month's notice to the administrator.
- 13. The administrator must be notified in writing of any change of address, telephone, or email.
- 14. The administrator can be contacted by post, the notice board or the collection plate. All envelopes should be clearly marked FAO 200 Club Administrator.
- 15. Unless notified in writing, data provided by members will be stored electronically.
- 16. The decision of the St Mary's 200 Club Administrator shall be final.
- 17. The Administrator reserves the right to amend or revoke these rules at their discretion with such reasonable notice to the 200 club members as is deemed necessary.
- 18. When members leave the club their personal details will be deleted.